BASSETLAW COMMUNITY CAR SCHEME

Registered Office:
Bassetlaw Action Centre
Canal Street
Retford
Nottinghamshire
DN22 6EZ
Tel: 01777 709650
Fax: 01777 700644
Email: carscheme@bassetlawactioncentre.org.uk
Web: www.bassetlawactioncentre.org.uk

“\nThe Bassetlaw Community Car Scheme provides a community transport service serving the residents of Bassetlaw who are unable to access public transport”

INTRODUCTION AND HISTORY

The Bassetlaw Community Car Scheme has been in operation for over 15 years. It is open to all residents in Bassetlaw who are unable to access public transport. The scheme functions through Bassetlaw Action Centre. The Chief Executive of Bassetlaw Action Centre is Lynn Tupling.
The Bassetlaw Community Car Scheme is only available to Bassetlaw residents who are unable to access any other forms of public transport.

The Scheme can be used to visit friends or social clubs, attend doctors and hospital appointments or maybe just go shopping. It is a door to door service; volunteer drivers will allow you one hour maximum from dropping off before returning you home. If you know you are going to be more than one hour, please state at time of booking as there will be an additional charge in this circumstance.

In order to use the scheme you must register and become a member.

**There are 4 types of membership as follows:**

1. Full membership is £20
2. Monthly membership of £5 which will allow members to use the scheme on a temporary basis for 1 month.
3. Day Rehabilitation membership is free of charge and is only for those clients whose journeys are booked directly through the Primary Care Centre.
4. Carer’s membership is free of charge and is for people who need to accompany another member of the scheme.

**N.B. Anyone who registers with Day Rehabilitation or Carer membership cannot travel with the scheme for any other purpose without becoming a Full or Monthly member.**

A form will be posted to you when you have contacted the office. An addressed envelope is also enclosed for you to return the registration form with any membership fees applicable. Cheques should be made payable to **Bassetlaw Action Centre** (Please do not send cash in the post).

The charge is 30p per mile for each mile that the driver travels, there is also a booking fee of £1.00 per journey. Payment is made to your driver who will issue you with a receipt.

Prices are charged per journey; for example if there are two passengers in the car the price will be shared by both occupants, however you will have to pay the full fare when travelling alone.

We generally require 3-4 working days notice to book a journey, and clients are asked to provide 24 hours notice if they wish to cancel a journey, failure to do so may incur a late cancellation charge in addition to the driver’s expenses.

Once you have returned the registration form and any membership fee applicable to us, please allow us five working days before you start using the scheme to activate your membership. **We will only contact you if there is a problem with your registration form or payment.**

For further information, or to make a booking please call: 01777 709650

The Office opening times are as follows:

Monday — Friday mornings
9.00 am — 3:00 pm