



Bassetlaw



Centre



MAKING A DIFFERENCE THROUGHOUT BASSETLAW

BASSETLAW ACTION CENTRE - CANAL STREET - RETFORD - NOTTINGHAMSHIRE - DN22 6EZ

Telephone: 01777 709650 **Fax:** 01777 700644 **Email:** enquiries@actioncentre.org.uk

Website: www.bassetlawactioncentre.org.uk **Facebook:** Bassetlaw Action Centre **Twitter:** @ActionCentre

EMPLOYEE SPECIFICATION FOR THE POST OF HOME SUPPORT WORKER

Attribute	Desirable	Essential
Ability to undertake domestic cleaning and support duties		Yes
Reliable and Trustworthy		Yes
Flexible approach to duties and working hours		Yes
Ability to complete basic paperwork and timesheets		Yes
Confident to work alone and on your own initiative		Yes
Good communication and problem solving skills		Yes
Able to attend mandatory training		Yes
A good standard of personal hygiene and of a smart appearance		Yes
An understanding of vulnerable adults		Yes
Caring and compassionate nature		Yes
Previous experience of working within Adult Health and Social Care	Yes	
Physical skills to engage in small moving and handling tasks	Yes	
Full driving licence and access to a vehicle for business purposes	Yes	
Have a knowledge of local support services	Yes	

Prepared by: Videlle Hamlet, Home Support Co-ordinator, March 2017

