

# BASSETLAW COMMUNITY CAR SCHEME

Registered Office:  
Bassetlaw Action Centre  
Canal Street  
Retford  
Nottinghamshire  
DN22 6EZ

Registered Charity No: 1106908  
Company Registered in England & Wales No: 5177066

The Bassetlaw Community Car Scheme is funded by  
Nottinghamshire County Council & NHS Bassetlaw

*Updated: 1st November 2018*

Bassetlaw Action Centre is supported by or affiliated to:



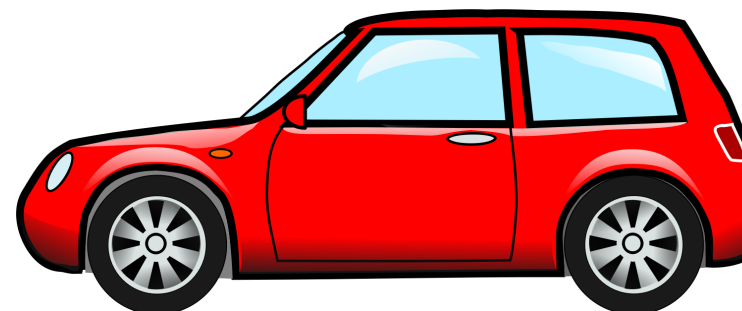
Bassetlaw

**ACTION**

Centre



# BASSETLAW COMMUNITY CAR SCHEME



The Bassetlaw Community Car Scheme provides  
a community transport service serving the residents of  
Bassetlaw who are unable to access public transport.

Bassetlaw Action Centre  
Canal Street  
Retford  
DN22 6EZ  
Tel: 01777 709650  
Fax: 01777 819040



Bassetlaw Action Centre



@BassetlawBAC

[www.bassetlawactioncentre.org.uk](http://www.bassetlawactioncentre.org.uk)

[enquiries@actioncentre.org.uk](mailto:enquiries@actioncentre.org.uk)

## **About the scheme**

The Bassetlaw Community Car Scheme is only available to Bassetlaw residents who are unable to access any other forms of public transport. The scheme can be used to visit friends or social clubs, attend doctors and hospital appointments or maybe just go shopping. It is a door to door service; volunteer drivers will allow you one hour maximum from dropping off before returning you home. If you know you are going to be more than one hour, please state at time of booking as there will be an additional charge in this circumstance.

## **Membership**

In order to use the scheme you must register and become a member.

### **There are 4 types of membership available as follows:**

1. Full membership is £20 per year
2. Monthly membership is £5 which will allow members to use the scheme on a temporary basis for one month.
3. Carers membership is free of charge and is for people who need to accompany another member of the scheme.
4. Social Prescribing membership is free of charge and is only for those clients whose journeys are booked directly through the relevant party.

**Anyone who registers with Social Prescribing or Carers membership cannot travel with the scheme for any other purpose without first becoming a Full or Monthly member.**

A membership form can be completed over the phone or can be posted to you. Cheques for membership fees should be made payable to **Bassetlaw Action Centre**.

Payment for membership fees can also be made over the phone by credit or debit card or by cash at our office. (Please do not send cash in the post).

Once you have returned the registration form and any

membership fee applicable to us, please allow five working days before you start using the scheme to activate your membership.

**We will only contact you if there is a problem with your registration form or payment.**

## **Booking and paying for journeys**

The charge for a journey is currently 45p per mile for each mile that the driver travels plus a booking fee of £1.00 per journey. Payment is made to your driver who will issue you with a receipt.

Prices are charged per journey; for example if there are two passengers in the car the price will be shared by both occupants, however you will have to pay the full fare when travelling alone.

We generally require 3-4 working days notice to book a journey although please give as much notice as you can. Clients are asked to provide 24 hours notice if they wish to cancel a journey. Failure to do so may incur a late cancellation charge in addition to the driver's expenses.

For further information, or to make a booking please call:  
01777 709650

The office opening times are as follows:  
Monday to Friday - 9:00 am to 1:00 pm

An answer phone service is available outside of these hours.